

# Delivery Monitoring Module (User Guide)

links: <https://dashboard.mcjimleather.com/modules/dma>



(Scan to be directed to the user guide documentation.)

## Searching Records

- Use the **Search bar** (top-left) to find specific records.
- You can search by:
  - TD Number
  - Store Code
- Simply type your keyword and results will update automatically.

Modules / Delivery Monitoring (Audit)

<input type="text" value="TD54260323"/>	All statuses	Date Created DESC, T...	From date	To date	↓	× Clear
TD   STORE	STATUS	CHECKLIST	VDR	TR		
TD54260323   SCE May 04, 2026	<span>Picked</span>	<span>None</span>	<span>None</span>	<span>None</span>		

All 1 records loaded

## Filtering Data

### Status Filter

- Click the **“All statuses” dropdown.**

- Select a specific status to filter records:
  - All statuses
  - Completed
  - Assembling
  - Ready For Shipment
  - Picked
  - Cancelled
- Default view shows **all statuses**.

## Date Range Filter

- Use **From Date** and **To Date** fields.
- Select a date range to narrow down records based on transaction date.

## Sorting

- Click the **Sort dropdown** (e.g., “Date Created DESC”).
- Choose how records are arranged:
  - Newest to oldest (Date Created)
  - Lowest to highest (Td Number)

Modules / Delivery Monitoring (Audit)

TD   STORE	STATUS	CHECKLIST	VDR	TR
TD52260106   SBT Jan 02, 2026	Completed	None	None	TR13426642 Jan 10, 2026
TD30260200   SLB Jan 02, 2026	Completed	None	None	TR26007621 Jan 05, 2026
TD30260199   SLB Jan 02, 2026	Completed	None	None	TR26007620 Jan 05, 2026
TD30260198   SLB Jan 02, 2026	Completed	None	None	TR26007619 Jan 05, 2026
TD26260164   SCL Jan 02, 2026	Completed	None	None	TR14326826 Jan 06, 2026
TD26260163   SCL Jan 02, 2026	Completed	None	None	TR14326827 Jan 06, 2026
TD26260162   SCL Jan 02, 2026	Completed	None	None	TR14326828 Jan 06, 2026
TD38260112   SMTM Jan 03, 2026	Completed	None	None	TR17526424 Jan 09, 2026
TD33260352   SMA Jan 03, 2026	Completed	None	None	TR16026184 Jan 13, 2026

## Exporting Data

- Click the **Download button**
- Choose export format:

- Excel
- PDF
- The system will generate a report based on your current filters.

**PDF Example:**

### Delivery Monitoring Report

From 01/01/2026 to 05/31/2026

TD Number	Source Loc	Dest Loc	Transfer Date	Status	Transferred By	Remarks
KCM2026156	BR	KCM	05/04/2026	Picked	PSABIDO	
TD55260170	BR	SCG	05/04/2026	Picked	PSABIDO	
TD58260172	BR	SGN	05/04/2026	Picked	PSABIDO	
ICM2026150	BR	ICM	05/04/2026	Picked	PSABIDO	
RCG2026165	BR	RCG	05/04/2026	Picked	PSABIDO	
RDSP260149	BR	RDSP	05/04/2026	Picked	PSABIDO	
TD62260185	BR	SLN	05/04/2026	Picked	PSABIDO	
TD59260170	BR	SI	05/04/2026	Ready for Shipment	PSABIDO	
TD60260287	BR	SIC	05/04/2026	Picked	PSABIDO	
TD59260169	BR	SI	05/04/2026	Ready for Shipment	PSABIDO	
TD50260267	BR	SBD	05/04/2026	Picked	PSABIDO	
KCMC260175	BR	KCMC	05/04/2026	Picked	PSABIDO	
KCM2026155	BR	KCM	05/04/2026	Picked	PSABIDO	
RDSP260148	BR	RDSP	05/04/2026	Picked	PSABIDO	
KCC2026182	BR	KCC	05/04/2026	Picked	PSABIDO	
RC20260148	BR	RC	05/04/2026	Picked	PSABIDO	
TD49260288	BR2	SBC	05/04/2026	Picked	PSABIDO	
TD39260436	BR1-EI	SNE	05/04/2026	Picked	JLIBAO	
TD42260195	BR2	SQ	05/04/2026	Picked	PSABIDO	
TD39260435	BR2	SNE	05/04/2026	Picked	PSABIDO	
TD25260383	BR	SCK	05/04/2026	Picked	JLIBAO	
TD61260198	BR2	SJDM	05/04/2026	Picked	PSABIDO	
TD35260284	BR2	SMK	05/04/2026	Assembling	PSABIDO	
RE20260317	BR1-EI	REM	05/04/2026	Picked	JLIBAO	
LM20260280	BR1-EI	LMM	05/04/2026	Picked	JLIBAO	
LMA2026192	BR1-EI	LMAM	05/04/2026	Picked	JLIBAO	
TD50260266	BR1-EI	SBDM	05/04/2026	Picked	JLIBAO	
RDMK260195	BR1-EI	RMKM	05/04/2026	Picked	JLIBAO	

## Excel Example:

A1      fx    Td Number							
	A	B	C	D	E	F	G
1	Td Number	Source Loc	Dest Loc	Transfer Date	Status	Transferred By	Remarks
2	KCM2026156	BR	KCM	03/23/2026	Picked	PSABIDO	
3	TD55260170	BR	SCG	03/23/2026	Picked	PSABIDO	
4	TD58260172	BR	SGN	03/23/2026	Picked	PSABIDO	
5	ICM2026150	BR	ICM	03/23/2026	Picked	PSABIDO	
6	RCG2026165	BR	RCG	03/23/2026	Picked	PSABIDO	
7	RDSP260149	BR	RDSP	03/23/2026	Picked	PSABIDO	
8	TD62260185	BR	SLN	03/23/2026	Picked	PSABIDO	
9	TD59260170	BR	SI	03/23/2026	Ready for Shipment	PSABIDO	
10	TD60260287	BR	SIC	03/23/2026	Picked	PSABIDO	
11	TD59260169	BR	SI	03/23/2026	Ready for Shipment	PSABIDO	
12	TD50260267	BR	SBD	03/23/2026	Picked	PSABIDO	
13	KCMC260175	BR	KCMC	03/23/2026	Picked	PSABIDO	
14	KCM2026155	BR	KCM	03/23/2026	Picked	PSABIDO	
15	RDSP260148	BR	RDSP	03/23/2026	Picked	PSABIDO	
16	KCC2026182	BR	KCC	03/23/2026	Picked	PSABIDO	
17	RC20260148	BR	RC	03/23/2026	Picked	PSABIDO	
18	TD49260288	BR2	SBC	03/23/2026	Picked	PSABIDO	
19	TD39260436	BR1-EI	SNE	03/23/2026	Picked	JLIBAO	
20	TD42260195	BR2	SQ	03/23/2026	Picked	PSABIDO	
21	TD39260435	BR2	SNE	03/23/2026	Picked	PSABIDO	
22	TD25260383	BR	SCK	03/23/2026	Picked	JLIBAO	
23	TD61260198	BR2	SJDM	03/23/2026	Picked	PSABIDO	
24	TD35260284	BR2	SMK	03/23/2026	Assembling	PSABIDO	
25	RE20260317	BR1-EI	REM	03/23/2026	Picked	JLIBAO	
26	LM20260280	BR1-EI	LMM	03/23/2026	Picked	JLIBAO	
27	LMA2026192	BR1-EI	LMAM	03/23/2026	Picked	JLIBAO	
28	TD50260266	BR1-EI	SBDM	03/23/2026	Picked	JLIBAO	
29	RDMK260195	BR1-EI	RMKM	03/23/2026	Picked	JLIBAO	
30	TD65260421	BR2	SMM	03/23/2026	Picked	PSABIDO	
31	RG20260197	BR1-EI	RGM	03/23/2026	Picked	JLIBAO	
32	TD53260295	BR	SCB	03/23/2026	Picked	PSABIDO	
33	RAP2026234	BR1-EI	RAPM	03/23/2026	Picked	JLIBAO	
34	GMA2026237	BR1-EI	MGAM	03/23/2026	Picked	JLIBAO	
35	LMT2026295	BR1-EI	LMTM	03/23/2026	Picked	JLIBAO	
36	TD78260233	BR1-EI	SDPM	03/23/2026	Picked	JLIBAO	
37	TD28260363	BR2	SF	03/23/2026	Ready for Shipment	PSABIDO	
38	RE20260316	BR1-EI	REM	03/23/2026	Picked	JLIBAO	
39	TD60260286	BR1-EI	SICM	03/23/2026	Picked	JLIBAO	
40	TD57260258	BR1-EI	SD	03/23/2026	Picked	JLIBAO	

Revision #2

Created 2026-05-04 05:43:21 UTC by Mary Joy Malinao

Updated 2026-05-04 06:12:09 UTC by Mary Joy Malinao